

Minutes of the Pre-bid Meeting held between Energy & Power Department and EY (an Audit Firm) regarding "Re-Advertisement of Consulting Firm Required" held on 11-01-2017:-

The following participants attended the meeting:

1. Mr. Zain ullah Shah- Additional Secretary, Energy & Power Department (chair)
2. Mr. Javed Ali- Deputy Secretary, Energy & Power Department
3. Mr. Altaf ur Rehman- EY representative
4. Ijaz Ali Shah P.O IT

Discussion & Resolutions:

The chair welcomed the participants. The meeting started with recitation from the holy Quran.

He explain the task as under and stated other terms and conditions earlier submitted remains the same.

1. The subject Advertisement is for the Audit of two organizations working under Energy & Power Department i.e. (a) PEDO & (b) KPOGCL
2. The activities are carried out by two implementation arms of the Government. Pakhtunkhwa Energy Development Organization (PEDO) Company established under PEDO Act 1993 being mandated for power generation in the province.
3. Khyber Pakhtunkhwa Oil & Gas Development Company Limited (KPOGDCL) being fully owned Provincial Company established under Company Ordinance 1984 and being mandated for Oil & Gas exploration and production in the province.
4. **Payment Schedule:**
 - i. 5% of the Lump Sum agreed Bid Price as Advance Payment within 20 working days after signing of Contract. In case of availing advance payment, the consultant will pay interest as per policy of the provincial Government.
 - ii. 20% of the Lump Sum agreed Bid Price as Interim Report Payment within 20 working days of submission and acceptance of the Interim Report,
 - iii. 30% of the Lump Sum agreed Bid Price as Final Report Payment within 20 working days after submission of the Final Report.
 - iv. 35% of the Lump Sum agreed Bid Price as Final Report Payment within 20 working days after acceptance of the Final Report. Intimation to consultant regarding acceptance / rejection of final report will be forwarded within one month of submission of final report.

- v. 10% of the Lump Sum agreed Bid Price as Final Payment within 100 working days after signing of Contract and completion of any leftover formalities.
 - vi. WHT and Sales Tax shall be deducted at source, unless Exemption Certificate from FBR is provided.
5. If the Consultant so desires, the Government of Khyber Pakhtunkhwa on its part, shall formally direct PEDO / KPOGCL to cooperate and facilitate the Consultants throughout the Study and provide them access to record and premises under mutually agreed date/time. However, it is understood that the information, data and analytical tools needed to successfully and timely complete the Study is available in the public domain. The Government of Khyber Pakhtunkhwa through the Energy and Power Department shall interact with the Consultant. Deputy Secretary Energy & Power Department will be focal person form Government of Khyber Pakhtunkhwa.
6. Additional Secretary conveyed that Work Order/Engagement Agreement to be provided by the Audit Firm along with its technical bid.
7. Additional Secretary conveyed that Deliverable Evidence to be provided by the Audit Firm along with technical bid.
8. Additional Secretary conveyed that the firm should submit Audit report within 02 months sharply and the last date for submission of Proposal is 15th Jan, 2018. In case of delay in completion of study, Department will not be responsible for any lapse of funds
9. The payment will be made if the firm completes its task within the stipulated time.
10. Bid will be submitted on single stage two envelope system i.e. technical and financial.
11. The certificate of experience from individual firm regarding its experience is not required to be attached with the offer but same should be mentioned in the CV as required in the table